

## Privacy Policy

This policy sets out how the Bankstown Bushwalking Club Inc ("the Club") uses your personal information under the following headings:

- **Introduction**
- **What kind of personal information does the Club collect?**
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- **Disclosure to third parties**
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### **Introduction**

This Privacy Policy explains in general how the Club protects your privacy of personal information under the National Privacy Principles. This policy will apply to any personal information you provide to us when you become a member of the Club or renew your membership.

### **What Kind of Personal Information Does the Club Collect?**

The club collects information from membership application and renewal forms.

The information collected includes names, residential addresses, phone/mobile/email/ and addresses, age, whether or not you hold first aid qualifications and the name and telephone number of an emergency contact person.

### **How the Club Uses Your Personal Information**

Generally, the club uses personal information:

- To send the walks program and club newsletter to members
- To provide activity leaders with your contact information if it is needed in order to contact you about a club event.
- To contact your nominated contact in the event of an incident.
- To provide requested information to emergency services personnel in the event of a search and rescue or emergency situation
- In connection with providing statistical information regarding the age and first aid qualifications of our members to our insurer.

### **Disclosure to Third Parties**

The Club may disclose personal information to other members of the club such as walks and other activity leaders and committee members. These people may only use it as set out above.

The club does not disclose personal information to third parties who are not club members or emergency services personnel.

### **How the Club Treats Sensitive Information**

"Sensitive Information" means information relating to a persons racial or ethnic origin, membership of political bodies, religion, membership of a trade union or professional or trade association, sexual preferences, criminal records and health.

The club does not record any sensitive information on it's members.

**Access to the Information the Club Holds About You**

You have the right to seek access to personal information held about you and to advise the club of any inaccuracy. Information may be obtained by contacting the club at the e-mail or postal addresses shown on the club web site.

**Keeping Your Personal Information Up To Date**

The club takes reasonable measures to ensure all personal information is accurate, complete and up to date when we collect it or use it. If any of your information seems to be incorrect please contact the club at the e-mail or postal addresses shown on the club web site.

**Resolving Your Concerns and Contacting Us**

If you have a complaint about a breach of our Privacy Statement please contact the Club President at [bankstownbush@gmail.com](mailto:bankstownbush@gmail.com).